

# **M.V.C.C By Laws**

(as amended at the AGM 23/6/11)

## **1. NAME**

The Club shall be known as the MOONEE VALLEY CRICKET CLUB.

The Moonee Valley Cricket Club will operate under the auspices of the "Moonee Valley Sporting Club", and will function within the prescribed guidelines as set down by the Sporting Club.

## **2. OBJECTS**

The objective of the Club shall be to provide activity in the field of sport, and for the better acquaintance and fellowship of the members of the Moonee Valley Cricket Club and interested persons.

## **3. MANAGEMENT**

The officers of the Club shall consist of an Executive and a Committee of Management.

## **4. EXECUTIVE**

The Executive of the Club shall consist of:

- President
- Vice President
- Secretary
- Treasurer

The Executive shall meet as often as required by the President.

The Executive shall have the right to second interested members to specific sub-committees. These working parties shall operate under prescribed guidelines as set by the Executive and report their findings to the Executive within set time frames.

## **5. COMMITTEE OF MANAGEMENT**

The Committee of Management shall consist of:

- The Executive
- Sponsorship Manager
- Functions & Events Manager
- Canteen Manager
- Equipment Manager
- Junior Section Co-ordinator
- Other members who shall be appointed by the Committee or by election at the Annual General Meeting from time to time, with or without specific functions and duties.

The Committee of Management shall meet at least monthly during the playing season and the designated pre-season, and as required at other times.

## **6. APPOINTMENT OF MANAGEMENT AND EXECUTIVE**

Appointment to management shall be by the election of members nominated to the positions set out in Sections 4 and 5 of the By Laws, other than in 5.7 above.

Election shall take place at the Annual Meeting.

The Secretary shall give at least 21 days notice to members of the date of the Annual General Meeting. Notice shall be considered to have been given if it is sent electronically to the email addresses of members as notified to the Club at the commencement of the season, and by posting details on the Club website. The email address list shall be updated at the start of each season, and members should advise of any changes as soon as possible.

Any officer who seeks re-election to a position is regarded as nominated. A nomination need not be seconded.

Any officer who seeks election to a new position, or any other member who seeks election, must lodge a nomination with the Secretary at least 7 days before the Annual General Meeting. If there are no nominations for a position, it may be filled by calling for nominations at the meeting. At the expiry of the above deadline, the secretary shall have the list of nominations sent to members on the email address list, and posted on the Club website.

A member may nominate him or her self to any position. The nomination of another member to a position requires the consent of the other member. An election is required if two or more members are nominated for the same position, and shall be on the majority of votes.. Life Members, financial and honorary members of the preceding season only shall be permitted to vote.

#### **7. VACANCIES**

A management position may be declared vacant where an officer is absent without valid excuse from two consecutive meetings. Any such vacancy or a casual vacancy may be filled by the Executive appointing a new officer from the members.

#### **8. VOTING**

At all meetings of the Club, voting shall be either by a show of hands or on voices. The President and the Secretary shall be "ex-officio" members of all Club committees, and shall have the right to vote on all such committees. This right does not extend to the Selection Committee, except within circumstances indicated in Section 16 herein. In the event of any equality of voting, the Chair shall have a casting vote.

#### **9. ANNUAL MEETINGS**

The Meeting shall take place within four months of the end of the last game of the season in which the Club participates for the purposes:

- To confirm the minutes of the previous meeting and any Extraordinary Meetings
- To receive and adopt the Annual Reports of the Committee of Management for the preceding season;
- General Business arising from the preceding season;
- To elect the Executive and the Committee of Management for the ensuing season.

#### **10. EXTRAORDINARY GENERAL MEETINGS**

An Extraordinary General Meeting may be called by the President or at the request of at least ten (10) members. Such a request needs to be in writing and to specify a reason. Upon receipt of such a request, the Secretary shall notify members of the time and place for the holding of the meeting, such notice to be given at least seven (7) days prior.

## **11. QUORUM**

A quorum for any meeting within the Club shall consist of a minimum of 20 members. Failing this, a quorum for an Annual Meeting or an Extraordinary Meeting will be considered to have been achieved fifteen minutes after the scheduled commencement time.

## **12. FINANCIAL ADMINISTRATION**

The Treasurer shall issue receipts for all monies received, pay or authorise all accounts passed for payment by the Committee, keep proper records of all transactions and submit financial reports at each Committee of Management meeting and to the members at the Annual Meeting.

## **13. MEMBERSHIP**

The executive will establish a membership deadline, where all membership monies are due on or before this date.

All members will receive a minimum three months notice as to when this date is and when monies are due.

Members can enter into a payment program, pay in full or in part payments or by any other scheme approved by the Committee.

Members that have not paid their due membership within the time frames set by the Committee will not be allowed to play and will not be selected until membership payment is received.

Honorary membership may be awarded to all partners of members of the Club. To be eligible for honorary membership, partners must apply each year by the membership deadline, and must be single or family members of the Moonee Valley Sporting Club.

Junior members of the Moonee Valley Cricket Club (aged under 16) are not eligible to vote at any meeting within the Club. However, a parent of that junior member is eligible to apply for honorary membership by the membership deadline each year, and must be a single or family member of the Moonee Valley Sporting Club.

Other eligible persons may apply to be social members or past player members of the Moonee Valley Cricket Club, at a fee to be determined by the Committee of Management each year.

## **14. LIFE MEMBERSHIP**

The Executive shall have the power to bestow Life Membership upon any member. To be eligible, a member must have given outstanding and conspicuous service to the Club for a period of at least ten years. Life Membership is not automatic but recognizes exceptional service to the Club outside the playing of cricket.

The Club also recognizes longevity of service. To this end, Life Membership shall be awarded to players who have played two hundred (200) senior games or more for the Moonee Valley Cricket Club, and played at least one game in each of a minimum of 16 seasons. Each junior game for the Moonee Valley Cricket Club counts half a game towards the total.

Life Members shall be free of Cricket Club membership fees, shall be honored guests of the Club at all Club functions and shall have the additional right to speak at any Committee of Management meeting.

The current Life Members shall have the power to bestow Life Membership.

## **15. PLAYING RECORD OF MEMBERS**

The Committee of Management shall have the power to determine which games shall be authorised to be included in the playing records of the Moonee Valley Cricket Club.

## **16. CRICKET LEADERSHIP**

The Executive shall each season select persons for the following positions:

- Coach
- Assistant or Assistants to the Coach
- Captains of each eleven
- Chairman of Selectors
- Team Managers and Coaches of all Junior teams

Applications shall be invited from members or any interested persons to the above positions. Applications may be invited in any manner that the Executive consider appropriate.

## **17. SELECTION COMMITTEE**

Selection of the teams representing the Club at Cricket shall be by a Committee of the persons appointed in Section 15, except for the selected junior positions. In the event of any absence, the President or Secretary (if not already a member of the Selection Committee) may replace the absent selector. No selection of teams may take place unless five (5) selectors are present. Any change to selected teams must be made by the Chairman of Selectors where possible.

## **18. TROPHIES**

The Club shall award a batting average trophy, a bowling average trophy and a fielding trophy for each grade at the completion of each season, and a wicketkeeping trophy across all senior grades. Finals are not considered for these trophies.

The batting and bowling average trophies shall be awarded according to the qualifying criteria equivalent to that of the cricket association under which the relevant team is playing in the current season. In the event of there being no player qualified in any grade according to those criteria the trophy will be awarded according to the following default criteria:

- Batting average: A minimum of 200 runs scored in any one grade.
- Bowling average: A minimum of 300 balls bowled and 15 wickets taken in any one grade.

Should there still be no player qualified in any one grade according to the default criteria no trophy will be awarded for that grade, except by decision of the Committee of Management.

The awarding of trophies for the Junior section shall be at the discretion of the Junior Co-ordinator after due consultation and approval from the Committee of Management.

The fielding trophy for each grade will be awarded to the player, excluding the player or players who act as the wicketkeeper in any given game, amassing the most votes in any one grade over the season. The votes shall be awarded on a 3-2-1 basis, by an appointed player each round, in each grade. No player is to award votes twice over the course of the season unless absolutely necessary. Eg high number of one day games played during the season. The captain will be responsible for the appointment of voters.

The wicketkeeper trophy will be determined by the votes out of 10 awarded by team captains for each game. The criteria to be followed by the captains in awarding their points allocation will be set by the committee.

The Club shall award at the end of each season a trophy to be known as ‘**THE CLUB CHAMPION**’ to the player of the First Eleven who totals the most points over that season prior to the finals. Points shall be awarded as follows: One (1) point for each run scored, five (5) points for catch taken or stumping made, ten (10) points for each assisted wicket taken, fifteen (15) points for each unassisted wicket taken, fifty (50) bonus points for each century scored, 5 wickets or 3 catches taken per inning. Fifteen (15) points are to be awarded for a run-out. The spread of the points are to be awarded by the Captain. Eg. 15 points for unassisted run-out (direct hit), 7.5 points each when two players are involved, 5 points each when three players are involved etc.

The Club shall award at the end of each season a trophy known as ‘**THE LINDSAY JONES MEMORIAL AWARD**’ to best recognize the unselfish character and club spirit for which (the late) Lindsay Jones is remembered. Selection shall be made by the vote of the Executive and the trophy to be awarded to the member deemed to be most suitable.

The Club shall award at the end of each season a trophy to be known as ‘**THE M.V.C.C. AWARD**’ to the player whose combined points from games played in all grades except the First Eleven totals the highest at the end of that season prior to the finals.

Points shall be awarded as follows: One (1) point for each run, five (5) points for a catch or stumping, ten (10) points for an assisted wicket, fifteen (15) points for an unassisted wicket, fifty (50) point bonus for a century scored, 5 wicket or 3 catches per inning. Run-outs will not be scored.

#### **19. DISCIPLINE**

Any member of the Moonee Valley Cricket Club shall have the right to request a hearing into the behaviour of another member. This request shall be placed in writing to the Committee. Should the Committee choose to pursue the charges they shall adhere to the principle of natural justice and request the presence of the member(s) to answer the charge(s). Witnesses may be called if required. If the member is found guilty of the charge(s) any penalty imposed is at the discretion of the Committee. All parties shall be notified in writing of the decision. The Sporting Club reserves the right to impose its own concurrent penalty. Payment of and acceptance of membership of the Moonee Valley Cricket Club expressly requires acceptance of the application of our disciplinary procedures.

The Committee of the Moonee Valley Cricket Club may also initiate a hearing into the behaviour of a member, following the same procedures as above.

Members at all times while representing the Moonee Valley Cricket Club will be required to act in a proper manner. They will show appropriate respect to the positions of Coach, captains and officebearers of the Moonee Valley Cricket Club. Should the member have issues with the Club or its representatives, they agree that there are appropriate and proper channels through which to have them dealt with.

#### **20. ALTERATIONS TO THE BY LAWS**

Any proposed alteration to The BY LAWS shall be notified in writing to the Secretary at least seven (7) days prior to an Annual Meeting. No article of BY LAWS shall be altered save by a vote of the majority of members at an Annual Meeting.

#### **21. WINDING UP**

The club shall not be dissolved or wound up except by the consent of 75% of members present at an extraordinary meeting called specifically for that purpose.

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